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**TANGIPAHOA MOSQUITO ABATEMENT DISTRICT #1  
MINUTES, REGULAR MEETING, JANUARY 18, 2023**

The regular meeting of the Board of Commissioners, of the Tangipahoa Mosquito Abatement District #1, was held on Wednesday, January 18, 2023, at 5:30 p.m. at the District Office, 15483 Club Deluxe Road, Hammond, LA.

Debbie Edwards, Chairwoman, called the meeting to order.

Roll call was as follows:

Philip Bankston – absent

Erin Horzelski - absent

Charlie Ciolino – present

Craig Inman – present

Debbie Edwards – present

Jimmy Wolfe - present

James Harper – present

Also Present: Douglas Curet, Dennis Walette, Colby Colona, and Cheri Vining.

Pledge of Allegiance

**Review Financial Report**

Mr. Walette reviewed the financial report for the year ending December 31, 2022.

Mr. Wolfe made a motion to accept the financial report into record. Mr. Ciolino seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Harper – yea, Mr. Inman – yea, and Mr. Wolfe – yea; Mr. Bankston and Ms. Horzelski absent.

Motion passed.

**Director's Report** – Mr. Walette provided his report.

Since our last meeting Mr. Walette has attended the American Mosquito Control Association Interim Board Meeting and the Louisiana Mosquito Control Association Annual Meeting at which he gave two presentations. All employees attended the LMCA Annual Meeting to receive training and recertification. Currently he is working on his Presidential Address and two other presentations for the AMCA Annual Meeting at the end of February.

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**Assistant Director's Report – Ms. Colona presented her report.**

In addition to recently attending the LMCA Annual Meeting, she has been updating her office files for the 2023 season. She completed her employee evaluations and made her recommendations to Mr. Walette. On the public relations front, she, and surveillance technician, Rebecca Spano, staffed the TMAD booth at the Hammond Library STEM day. Many children and their parents were in attendance and they were able to answer questions about what we do at mosquito control and educate them in ways to prevent mosquito breeding in and around their yards and homes. Ms. Colona also attended Ponchatoula High School career day last week.

Ms. Colona will be working on her presentation for the AMCA Annual Meeting, ordering lab supplies and reagents for the upcoming season, ensuring all employees are up to date on ethics and harassment training and also preparing for the safety meeting before the end of March.

**Approve Employee Step Raises for 2023 – Mr. Walette informed the Board that the yearly performance appraisal evaluations had been completed for all full-time employees of the District. Mr. Walette recommended step raises for the eligible employees receiving ratings of satisfactory or above in 2023 on their anniversary date.**

Mr. Ciolino made a motion to approve the 2023 step raises as recommended by Mr. Walette. Mr. Harper seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Harper – yea, Mr. Inman – yea, and Mr. Wolfe – yea; Mr. Bankston and Ms. Horzelski absent. Motion passed.

**Authorize the purchase of two vehicles**

Mr. Walette presented the new state purchasing laws received from the Louisiana Legislative Auditors office. We have had two trucks on order since November 2021 with no prospect of date of delivery.

Mr. Wolfe made a motion to authorize Mr. Walette to obtain quotes following the new guidelines received from the LLA office. Mr. Inman seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Harper – yea, Mr. Inman – yea, and Mr. Wolfe – yea; Mr. Bankston and Ms. Horzelski absent. Motion passed.

**State mandated training for Commissioners and Employees**

All full-time employees will have completed this training by the end of next week. Seasonal employees will complete training just prior to the beginning of the spray season. Commissioners will complete their training individually and submit their certificates of completion to the District office.

Mr. Harper made a motion to add an item to the agenda – Accept the November 9, 2022 meeting minutes. Mr. Ciolino seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Harper – yea, Mr. Inman – yea, and Mr. Wolfe – yea; Mr. Bankston and Ms. Horzelski absent. Motion passed.

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**Mr. Ciolino made a motion to accept the November 9, 2022 meeting minutes. Mr. Inman seconded the motion. Motion passed - all yeas, no nays; Mr. Bankston and Ms. Horzelski absent.**

**Mr. Harper made a motion to adjourn. Mr. Wolfe seconded the motion. Motion passed – all yeas, no nays; Mr. Bankston and Ms. Horzelski absent.**

**ATTEST:**

**/s/Debbie Edwards, Chairwoman  
/s/Erin Horzelski, Secretary  
/s/Cheri Vining, Recording Secretary  
Tangipahoa Mosquito Abatement District #1**