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**TANGIPAHOA MOSQUITO ABATEMENT DISTRICT #1  
MINUTES, REGULAR MEETING, JUNE 13, 2018**

The regular meeting of the Board of Commissioners, of the Tangipahoa Mosquito Abatement District #1, was held on Wednesday, June 13, 2018 at 5:45 p.m. at the District Office, 15483 Club Deluxe Road, Hammond, LA.

Bruce Caliva, Chairman, called the meeting to order.

Roll call was as follows:

Bruce Caliva – present	Sunny Ryerson – present
Deek DeBlieux – present	Adrien Wells - absent
Philip Graziano Jr. - present	Bill Wheat – present
Pete Jones - present	

Also Present: Douglas Curet, Colby Colona, Dennis Walette, and Cheri Vining.

**Amend the October 25, 2017 Meeting Minutes**

Mr. Wells is now in attendance.

Mr. DeBlieux made a motion to amend the October 25, 2017 meeting minutes to clarify that the position of assistant director was discussed and created when the budget was approved and the position of entomologist would not be funded for 2018. The assistant director would be a dual role (assistant director/entomologist) and would be effective January 1, 2018. Mr. Wheat seconded the motion. Roll call vote as follows: Mr. Caliva – yea, Mr. DeBlieux – yea, Mr. Graziano – yea, Mr. Jones – abstain, Ms. Ryerson – yea, Mr. Wells – yea, and Mr. Wheat – yea. Motion passed.

**Approval of Minutes from May 8, 2018 meeting**

Ms. Ryerson made a motion to accept the May 8th meeting minutes. Mr. DeBlieux seconded the motion. Motion passed – all yeas, no nays.

**Discuss and Adopt Revised Personnel Manual**

Mr. Wheat made a motion to accept the change recommendations from the Director to eliminate the rule regarding election service statement, transportation to work statement and to include in the personnel manual that the District has a vehicle use policy and that a form will be provided by the Director to each applicable employee to sign. Mr. DeBlieux seconded the motion. Roll call vote as follows: Mr. Caliva – yea, Mr. DeBlieux – yea, Mr. Graziano – yea, Mr. Jones – yea, Ms. Ryerson – yea, Mr. Wells – yea, and Mr. Wheat – yea. Motion passed.

Further discussion continued.

Ms. Ryerson made a motion to accept the personnel manual with the corrections, amendments and revisions that had been previously discussed by the Board. Mr. Wells seconded the motion. Roll call vote as follows: Mr. Caliva – yea, Mr. DeBlieux – yea, Mr. Graziano – yea, Mr. Jones – abstain, Ms. Ryerson – yea, Mr. Wells – yea, and Mr. Wheat – yea. Motion passed.

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**Discuss and Adopt Board Policy Regarding Excess Leave**

Mr. Jones made a motion to adopt the Board Policy for Payment for Excess Leave as presented. Mr. DeBlieux seconded the motion. Roll call vote as follows: Mr. Caliva – yea, Mr. DeBlieux – yea, Mr. Graziano – yea, Mr. Jones – abstain, Ms. Ryerson – yea, Mr. Wells – yea, and Mr. Wheat – yea. Motion passed.

**Approve Official Journal**

Mr. Wheat made a motion to accept the proposal from the Daily Star to serve as the District's official journal. Mr. Graziano seconded the motion. Roll call vote as follows: Mr. Caliva – yea, Mr. DeBlieux – yea, Mr. Graziano – yea, Mr. Jones – abstain, Ms. Ryerson – yea, Mr. Wells – yea, and Mr. Wheat – yea. Motion passed.

**Discuss Banking Services**

The District's current banking contract expires December 31, 2018. Mr. Walette will advertise for bids in September and bring bid information to the October regularly scheduled meeting for the Board to review.

**Program Update**

Ms. Colona provided the surveillance report. To date, the District has submitted just under 700 mosquito pool samples for testing. We have one positive mosquito pool for the West Nile virus. There have been 14 positive mosquito pools within the state of Louisiana to date.

Mr. Walette provided his report. Work on the annual audit was completed last week. They will return one other day next week to finalize.

The new chemical tank for the airplane was received today.

All surplus items auctioned through GovDeals were reviewed.

Mr. Walette recently received certification from the Train the Trainer program sponsored by the American Mosquito Control Association.

Also, Mr. Walette has been elected to the Southeastern Louisiana University Alumni Board of Directors.

Ms. Ryerson made a motion to adjourn. Mr. Jones seconded the motion. Motion passed – all yeas, no nays.

**ATTEST:**

**/s/Bruce Caliva, Chairman**

**/s/Deek Deblieux, Secretary**

**/s/Cheri Vining, Recording Secretary**

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