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**TANGIPAHOA MOSQUITO ABATEMENT DISTRICT #1
MINUTES, REGULAR MEETING, JULY 10, 2024**

The regular meeting of the Board of Commissioners, of the Tangipahoa Mosquito Abatement District #1, was held on Wednesday, July 10, 2024, at 5:30 p.m. at the District office, 15483 Club Deluxe Road, Hammond, LA.

Debbie Edwards, Chairwoman, called the meeting to order.

Pledge of Allegiance

Roll call was as follows:

Charlie Ciolino – present
Debbie Edwards – present
Greg Fletcher – present
James Harper - present

Erin Horzelski – absent
Craig Inman - absent
Jimmy Wolfe - absent

Also Present: Laura Gray, Douglas Curet, Colby Colona, and Cheri Vining.

Election of Officers

Ms. Edwards opened the floor for nominations.

Mr. Harper nominated Ms. Edwards for Chairwoman of the Board. Mr. Ciolino seconded the motion. Motion passed – all yeas, no nays; Ms. Horzelski, Mr. Inman, and Mr. Wolfe absent.

Ms. Edwards opened the floor for nominations for Vice Chair.

Ms. Horzelski is now in attendance.

Mr. Ciolino nominated Mr. Harper for Vice Chairman of the Board. Mr. Fletcher seconded the motion. Motion passed – all yeas, no nays; Mr. Inman and Mr. Wolfe absent.

Ms. Edwards opened the floor for nominations for Secretary.

Mr. Fletcher nominated Ms. Horzelski for Secretary of the Board. Mr. Harper seconded the motion. Motion passed – all yeas, no nays; Mr. Inman and Mr. Wolfe absent.

Ms. Horzelski made a motion to accept the May 8th meeting minutes. Mr. Ciolino seconded the motion. Motion passed – all yeas, no nays; Mr. Inman and Mr. Wolfe absent.

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Auditor's Report

Laura Gray with Laura Gray, CPA, LLC presented the Independent Auditor's Report for the year ending 2023 to the Board of Commissioners.

Ms. Horzelski made a motion to accept the auditor's report as presented. Mr. Fletcher seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Fletcher – yea, Mr. Harper – yea, Ms. Horzelski – yea; Mr. Inman and Mr. Wolfe absent. Motion passed.

Ms. Gray has left the meeting.

Review Financial Statement

Ms. Colona reviewed the financial report through June 2024. She also recommended removing the category contributions and donations from the budget report. The \$5000 already approved in that category will be returned to the reserves category.

Ms. Horzelski made a motion to approve the financial statement into record with the recommended changes presented. Mr. Harper seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Fletcher – yea, Mr. Harper – yea, Ms. Horzelski – yea; Mr. Inman and Mr. Wolfe absent. Motion passed.

Director's Report

Ms. Colona provided her report.

To date, there are no positive mosquito pools or human cases. Mosquito pool counts are typical if not a bit lower because of the extreme heat and no rain.

Hangar project – everything has been approved, and we are awaiting review from the FAA. This may take 45 – 60 days. Once the review is received, a Notice to Proceed will be issued.

We are still investigating other insurance companies to try to obtain lower rates for all our insurance portfolios.

The two trucks that were ordered earlier this year have been delivered to the dealership and are now being processed.

Our quarterly safety meeting was held on 6/26/2024.

Since our last meeting, our public outreach has consisted of radio interviews, a presentation at Ponchatoula Library Day, articles in the Daily Star and the Tangi Times for Mosquito Control Awareness Week, as well as weekly publication of West Nile Virus risk maps in the Tangi Times.

Approve Update to Policies and Procedures – Sexual Harassment Reporting

Ms. Colona reviewed the changes to the cover page of the Operating Policies and Procedures manual and the addition of Sexual Harassment Reporting verbiage as required by the Louisiana Legislator Auditor's office to the current Sexual Harassment Policy and Procedure.

Mr. Fletcher made a motion to approve the updates to the Policies and Procedures manual as presented. Ms. Horzelski seconded the motion. Roll call vote as follows: Mr. Ciolino – yea, Ms. Edwards – yea, Mr. Fletcher – yea, Mr. Harper – yea, Ms. Horzelski – yea; Mr. Inman and Mr. Wolfe absent. Motion passed.

Adopt Personnel Manual Changes

Ms. Colona reviewed her recommended changes to the personnel manual.

Mr. Ciolino made a motion to adopt the recommended changes as presented with additional noted changes. Ms. Horzelski seconded the motion. Motion passed – all yeas, no nays; Mr. Inman and Mr. Wolfe absent.

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Ms. Vining reviewed the TMAD Board appointments memo from the Parish Council meeting held on July 8, 2024. Mr. Harper has been re-appointed to serve for a second term and Mr. Fletcher to serve a first term after serving an unexpired term. These terms will expire July 2027.

Mr. Harper made a motion to adjourn. Mr. Ciolino seconded the motion. Motion passed – all yeas, no nays; Mr. Inman and Mr. Wolfe absent.

ATTEST:

**Debbie Edwards, Chairwoman
Tangipahoa Mosquito Abatement District #1**

**Erin Horzelski, Secretary
Tangipahoa Mosquito Abatement District #1**

**Cheri Vining, Recording Secretary
Tangipahoa Mosquito Abatement District #1**